

METHOD STATEMENT



CLIENT NAME		Date of Statement	
SITE ADDRESS			
Contract Manager:		Site Supervisor:	
Originator & Position:		N ^o of operatives required	
<p>This method statement is critical to the health and safety of the activity(ies) it relates to. It is to be strictly adhered to and any deviation for whatever reason must be authorised by the site Supervisor.</p>			
Planned Task/Activity Description	Capping off (dead legging) water supply pipes.		
Location and Access:	All Gents Washrooms fitted with UMD units		
Working Environment & Access Restrictions:	Gents Washrooms. No public or client access during servicing procedures.		
Protection of others	Display of 'cleaning in progress' or 'washroom closure notices' as necessary.		
Emergency Procedures	Normal site emergency procedures will apply.		
Operatives / Competence	The site operative is the site supervisor.		
Personal Protective Equipment	Latex gloves, Safety footwear. Safety Glasses / goggles.		
Plant & Equipment	Hand tools only. Step Ladder (max 5 rungs)		
Materials Handling / Storage & Safety Information	Wear latex gloves when handling UMD & cleaning products and urinal fittings if any dismantling is necessary.		
Procedures / Critical Stages	<ol style="list-style-type: none"> 1. Trace along the water supply pipes from the urinal cisterns to the nearest "tee" joint and then isolate the water supply by closing the nearest service valve or "stop-tap" below the "tee" joint. This may temporarily stop water supply to other facilities. 2. With water supply isolated, sever the water supply pipe spur to the urinal cisterns as close as possible to the "tee" joint and install an additional isolation valve and end stopper. 3. The service valve below the "tee" joint will then be reopened to restore water supply to other facilities. 4. Where appropriate any debris will be collected by the Gentworks Engineer will be removed from site for disposal. 		
Final Clearance:	Name:	Position:	Date: ___/___/___

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Other Information which may be relevant: