

METHOD STATEMENT



CLIENT NAME		Date of Statement	
SITE ADDRESS			
Contract Manager:		Site Supervisor:	
Originator & Position:		N ^o of operatives required	

This method statement is critical to the health and safety of the activity(ies) it relates to. It is to be strictly adhered to and any deviation for whatever reason must be authorised by the site Supervisor.

Planned Task/Activity Description	Replacement of Urinal Maintenance Device (UMD) Units.
Location and Access:	All Gents Washrooms fitted with UMD units
Working Environment & Access Restrictions:	Gents Washrooms. No public or client access during servicing procedures.
Protection of others	Display of 'cleaning in progress' or "washroom closure notices" as necessary.
Emergency Procedures	Normal site emergency procedures will apply.
Operatives / Competence	The site operative is the site supervisor.
Personal Protective Equipment	Latex gloves, Safety footwear.
Plant & Equipment	Hand tools and electrically operated pipe cleaning tool where necessary (see procedure 6 below)
Materials Handling / Storage & Safety Information	Wear latex gloves when handling UMD & cleaning products and urinal fittings if any dismantling is necessary.
Procedures / Critical Stages	<p>For urinals with visible traps / U-bends.</p> <ol style="list-style-type: none"> 1. Sluice each urinal with approx 1 litre of water to assess rate of drainage from urinal bowl. 2. If drainage rate considered acceptable, 'spent' UMD cartridge will be removed and a replacement cartridge fitted. Each urinal will then be sluiced with a solution of Gentworks Bio-Blue Microbiological Fluid (approx 40 parts water to 1 part Bio-Blue (pH 7)). 3. If drainage is slow, UMD cartridge will be removed from waste outlet and the condition of cartridge and the reason for slowness will be investigated. If it is necessary to resolve a build-up then procedures 4-8 (below) will be followed. 4. Remove trap/u-bend and check for build-up. 5. Remove and safely dispose of any scale or other debris. 6. Assess scale and deposit build up in waste pipes and where necessary perform waste pipe descaling with electrically powered pipe cleaning equipment. 7. Re-assemble trap/u-bend and refit UMD cartridge. 8. Pour a further solution of Bio Blue into trap/u-bend and check for leaks. 9. If adequate flow is not restored, Gentworks Bio-Fizz microbiological tablets will be used to help ease flow. In the event that Gentworks personnel are unable to resolve matters, then blockage / restriction is likely to be in vertical stack or other shared waste pipes. The client will be informed accordingly. 10. Spent UMD cartridges and aother debris will be collected by Gentworks Engineer, placed in a yellow & black striped bag and removed from site for disposal.

METHOD STATEMENT



For urinals with concealed traps/ U-bends.

1. Sluice each urinal with approx 1 litre of water to assess rate of drainage from urinal bowl.
2. If drainage rate considered acceptable, 'spent' UMD cartridge will be removed and a replacement cartridge fitted. Each urinal will then be sluiced with a solution of Gentworks Bio-Blue Microbiological Fluid (approx 40 parts water to 1 part Bio-Blue (pH 7)).
3. If drainage is slow, UMD cartridge will be removed from waste outlet and the condition of cartridge and internal surfaces of waste outlet checked for signs of scale.
4. Gentworks Bio-Fizz microbiological tablets opener will be used to help ease flow. In instances where it is clear that the use of Bio-Fizz tablet will not suffice, procedures 4 to 7 for 'visible trap urinals' will be necessary in some instances. Where access to the rear of the urinal is severely restricted then it may be necessary to remove urinal from panels / walls.
5. Once an adequate rate of flow is restored, urinals will be dosed with a further solution of Gentworks Bio-Blue. In the event that personnel are unable to resolve matters, then the client will be informed accordingly.
6. Spent UMD cartridges and any other debris will be collected by Gentworks Engineer, placed in a yellow & black striped bag (Category E) and removed from site for disposal.

Final Clearance:

Name:

Position:

Date: ___/___/___

Other Information which may be relevant: